

### **Members Present**

Henry A. Lambert, Chair  
Diana Lee  
Feona Huevo  
Mark David  
Joanne Hunt (ex-officio non-voting)

### **Others Present**

Pam Sanders  
Ariel Arnold  
Robert Morales

The meeting was held via a ZOOM conference call on March 23<sup>rd</sup>, 2020.

Join Zoom Meeting

<https://us02web.zoom.us/j/86160846533?pwd=bXF2Wm56Y3ZxeUxCZU5wQk9xRENOQT09>

Meeting ID: 861 6084 6533

Password: 5FpWza

The meeting was called to order at 6pm. The minutes for the meeting held on February 24<sup>th</sup>, 2020 were approved.

### **COVID-19 Update**

Mayor DeBlasio made an announcement on Sunday evening March 15, 2020 announcing that NYC DOE schools would be closed beginning Monday, March 16<sup>th</sup>. Schools were required to open from March 17<sup>th</sup>-20<sup>th</sup> in order to prepare a Distance/Remote Learning Plan to launch on Monday, March 23, 2020.

### **Academic Update**

#### **Actions taken to support families**

Telephone calls were made to all families on 3/17-3/18 to ensure proper contact information and to determine which families were in need of electronic devices. A parent group e-mail was set-up for updates in real-time. The BCS school website has been updated daily and will continue to be updated as information becomes available. School messenger calls were also sent out as necessary to inform families of any information necessary. Materials, Resources/Laptops & Tablets were distributed on 3/20/20 to families in need. A total of 55 devices were loaned to our students on 3/20/20.

Distance/Remote Learning Plan- Please see attachment which describes the plan in detail.

BCS teachers are creating daily instructional videos and utilize YouTube Channels (K-2) and Google Classrooms (3-5) to upload the videos and create assignments. Teacher hours are Monday-Friday (9:00 a.m. - 4:00 p.m.). Teachers reach out to families to check on them daily

and to answer any questions students have about the lessons/assignments. For attendance and participation, teachers document attendance and student participation daily in a google document.

Special Education Services- Students who receive related services continue to receive these via tele-therapy through live Google Meet sessions and telephone calls.

NYS Testing has been suspended for the 2019-20 school year.

Faculty Zoom conference meetings occur weekly to check in on faculty needs. The Principal and Assistant Principal provide oversight of instruction by viewing instructional videos daily and providing feedback to teachers as necessary.

### Staffing Updates

Kimberly Headley (ELL teacher) went on leave as of 3/2/20. She was not scheduled to go on leave until mid-June. We have hired our former ELL teacher to work part-time (2.5 days per week) to continue to support our ELL students as we are mandated to do so.

Payment to faculty who are not salaried employees during the COVID-19 pandemic:

It was determined that it would be fair to pay the BCS bus matrons 70% of their current pay bi-weekly salary as long as BCS continues to receive its expected per-pupil funding through payroll date June 26, 2020. It was determined that it would be fair to pay the BCS Afterschool faculty an average of their hours bi-weekly as long as BCS continues to receive its expected per-pupil funding through payroll ending June 12, 2020.

### Financial Report

Budget vs. actuals ending period 2/29/20

There is currently a \$560,000 surplus. Ariel is projecting a surplus in June of \$30,000. School spending is down due to the conservative nature in which the school makes purchases.

There has been no clear information from NY State or the NYCDOE as to how the reconciliation will be conducted in July 2020 and how that will affect the budget. Once information becomes available, the school will inform the board immediately to determine how BCS will proceed with the 2020-21 school budget.

Henry will contact Chase so that BCS can solidify what they can do to assist us in setting up an Escrow Account for a dissolution account of \$75000. In the interim, Joanne and Ariel will again check with the NYC DOE to determine the specific requirements necessary for a dissolution account.

### Charter School Grant for technology

BCS applied for a grant through the NYC Charter School Center for additional technology support for students during the COVID-19 crisis. We applied for \$20000 which would give BCS

the opportunity to purchase an additional 100 Chromebook and licenses for our families in need. The school will find out about the grant later in the week.

### Enrollment

Enrollment remains at 219 enrolled students

Lottery Update: At this time, we have a total of 61 kindergarten applications. Depending on any further applications received by April 1<sup>st</sup>, BCS will determine when to have the public lottery. Joanne will present data from the 2019-20 kindergarten lottery to show how many applications were received via the school website and how many students actually enrolled into BCS for comparative purposes.

A discussion occurred regarding the need to increase or decrease our Facebook/Google Advertisement costs for enrollment due to COVID-19. Joanne will reach out to Matt Vaughn, our website consultant and will report back to the board during the April 2020 board meeting. The next Board Meeting will be held via Zoom conference in light of COVID-19 on April 27, 2020 at 6:00 p.m.

The Leadership Succession plan distributed at the February meeting were approved.

The meeting was adjourned at 6:37pm.