

Members Present

Henry A. Lambert, Chair
Michael A. Catlyn, Vice Chair
Diana J Lee
Mark David
Joanne Hunt (ex-officio non-voting)

Others Present

Karma Suttles (Assistant Principal)
Mary Kate Boesch
Pam Sanders
Colathur Janardhanan
Deshana Hunte

The meeting was held on June 20th at Henry Lambert's home. The meeting was called to order at 6:30pm. The minutes for the meeting held on June 6th, 2017 were approved.

Finance

Meals cost \$12,000 but no longer charge parents for these as it was always difficult to collect anyway. The DOE provides kindergarten and 1st grades with snacks through the day.

Next year there will be an increase in the per pupil revenue from \$14,027 to \$14,527.

Education

Community Board 3, representing Bedford Stuyvesant districts, recognized BCS as the most improved school in the K-8 category for the year 2015-2016. The school received a proclamation from the Mayor's Office recognizing this.

On the Grade 4 NY State Science Test, 82% scored grades of 3 or 4, which met the school's goal for the 39 students taking this test. However, these results were down from the previous school year.

Parent Liaison

There has been much more communication, particularly digitally in terms of emails and social media, on the part of the parents this year.

Head of School Report

About 25 students have signed up for next year's kindergarten class. Nine families came to the kindergarten orientation. The students will be screened before they start at the school so that the administration knows what to expect from next year's class.

The 5th Grade banquet will be held on June 21st with 135 attendees expected, mainly parents and students. The cost of this event will be \$9,500 of which the parents raised \$4,500.

Next Wednesday is the last day of school, which will account for making up snow days.

In terms of Operations, the Annual Comprehensive Review revealed that we have to improve student attendance. Student attendance at BCS is currently at 90% and it needs to be 91% plus. In the future the school needs to be more timely submitting the documentation for this but Joanne is now more familiar with the requirements and will ensure that this is more timely in the future. There needs to be a succession plan in place for the Board. The Minutes of the Board Meetings have to be posted on the school's website. Joanne needs clearance to check fingerprints through BCS; she has been doing this through the Harbor School.

As part of the Desk Audit, NYS accepted what we submitted regarding Title I & Title II.

The Board needs to complete Trustee Disclosure Forms to be submitted in July.

Karma will not be returning to the school next year.

Board Approval

The Board approved the following action items:

1. Health Care Buyout: The current buyout will be reduced from 50% to 33% (one third)
2. 401k: Fixed contribution by the school determined at the close of each year pending the school's financial position – BCS will no longer match. The school will remove the minimum requirement of 1,000 hours before faculty and administration can start contributing to their plans. The school will be adding a vesting option for new employees to be discussed prior to January 2018.

The next Board Meeting will be in September and the date will be confirmed prior to the start of the school year.

The meeting was adjourned at 8pm.