



Entry 1 School Information

Created: 07/05/2016

Last updated: 07/29/2016

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

Page 1

a. SCHOOL NAME AND BEDS#

(Select name from the drop down menu)

BROOKLYN CS (THE) (NYC CHANCELLOR) 331400860809

b. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

NYCDOE-Authorized Charter School

c. DISTRICT / CSD OF LOCATION

NYC CSD 14

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	545 Willoughby Avenue, 3rd Floor, Brooklyn, NY 11206	718-302-2085	718-302-2426	oes cayg@aol.com

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Omigbade Escayg
Title	Head of School

Emergency Phone Number (###-###-####) [REDACTED]

e. SCHOOL WEB ADDRESS (URL)

www.brooklyncharter.org

f. DATE OF INITIAL CHARTER

05/2000

g. DATE FIRST OPENED FOR INSTRUCTION

09/2000

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The Brooklyn Charter School is committed to providing a nurturing and supportive community where all students feel secure, recognize their own potential, respect others regardless of race, religion, or culture, and are instilled with the desire to learn and achieve. It is our aim to provide a rigorous academic program, supported by the arts and technology, that cultivates the whole child. Through achievement and creativity, and in partnership with our families, students will develop the necessary confidence, intellectual capacity, and leadership skills to prepare them for an evolving global society.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief description)

Variable 1	Fully inclusive school accommodating students with disabilities and English Language Learners
Variable 2	Small classroom size average of 20 students per classroom, two teachers per class
Variable 3	Rigorous experiential curriculum based on Balanced Literacy, Constructivist Mathematics, Inquiry- Based

	Science, and Project Based Social Studies.
Variable 4	(No response)
Variable 5	(No response)
Variable 6	(No response)
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2016

233

j. GRADES SERVED IN SCHOOL YEAR 2015-16

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5
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k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

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I1. FACILITIES

Does the school maintain or operate multiple sites?

	No, just one site.
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I2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	545 Willoughby Avenue, 3rd Floor, Brooklyn, NY 11206	(718) 302-2085	CSD 14	K-5	Yes	DOE space
Site 2						
Site 3						

12a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Joanne Hunt	██████████	██████████	██████████
Operational Leader				
Compliance Contact				
Complaint Contact				

m1. Is the school or are the school sites co-located?

Yes

m2. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1 (primary site)	undetermined	No		No		Yes
Site 2						
Site 3						

n1. Were there any revisions to the school's charter during the 2015-16 school year? (Please include approved or pending material and non-material charter revisions).

Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in Bylaws	BCS amended the minimum number of voting members for quorum.	January 29,2014	July 11, 2014
2				
3				
4				
5				

o. Name and Position of Individual(s) Who Completed the 2015-16 Annual Report.

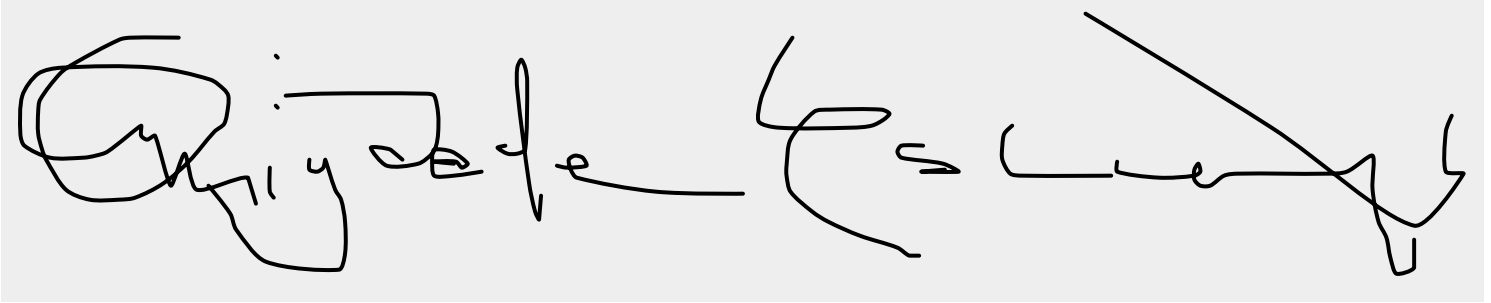
Omigbade Escayg, Head of School

p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, appearing to read "Wynne de la Cruz".

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "Henry L. Law".

Date

2016/07/13

Thank you.



Entry 2 Link

Last updated: 07/27/2016

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1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://data.nysed.gov/profile.php?instid=800000044900>



Entry 3 Progress

Created: 07/13/2016

Last updated: 07/22/2016

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PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2016. If the goals are based on student performance data that the school will not have access to before August 1, 2016 (e.g., the NYS Assessment results), explain this in the "2015-2016 Progress Toward Attainment of Goal" column. The information can be updated when available. Please complete and submit no later than November 1, 2016.

1. ACADEMIC STUDENT PERFORMANCE GOALS

2015-16 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	Absolute Performance Goals: The Brooklyn Charter School will earn a score sufficient to place it in the 75th percentile of all schools on the "Performance" section of the citywide Progress Report.	2015-16 New York City Department of Education Progress Report	BCS _____ meet this goal. BCS scored _____ out of 25 and a Grade "B" on the "Performance" section of the citywide Progress Report.	
	English Language		BCS _____ meet this goal. Of a total of _____ students	

Academic Goal 2	<p>Arts Goal: 75% of students in grades 3-5 who have been enrolled at the Brooklyn Charter School on BEDS day for at least two consecutive years will perform at or above Level 3 on the New York State English Language Arts Assessment.</p>	2015-16 New York State English Language Arts Assessment in Grades 3-5	<p>In Grades 3-5 who were enrolled on BEDS day and have been at BCS for at least two consecutive years, 28 students or _____ performed at or above Level 3.</p> <p>The following scores demonstrate the individual grade-specific outcomes relating to this goal:</p> <p>3rd Grade- 4th Grade- 5th Grade-</p>	
Academic Goal 3	<p>Mathematics Goal: 75% of students in grades 3-5 who have been enrolled at The Brooklyn Charter School on BEDS day for at least two consecutive years will perform at or above Level 3 on the New York State Mathematics Assessment.</p>	2015-16 New York State Mathematics Assessment in Grades 3-5	<p>BCS _____ meet this goal.</p> <p>Of a total of 104 students in Grades 3-5 who were enrolled on BEDS and have been at BCS for 2 or more consecutive years, 40.4% scored at or above Level 3.</p> <p>Grade 3: Grade 4: Grade 5:</p>	
Academic Goal 4	<p>Science Goal: 75% of 4th grade students who have been enrolled and attended The Brooklyn Charter School on BEDS day for at least two consecutive years will perform at or above Level 3 on the New York State Grade 4 Science Assessment</p>	2015-16 New York State Grade 4 Science Assessment	<p>BCS _____ this goal.</p> <p>_____ BCS 4th Graders who've been enrolled on BEDS day and attended BCS for at least two years performed at or above Level 3 on the State Science test.</p>	
	<p>Social Studies Goal: 75% of 5th grade</p>			

Academic Goal 5	students who have been enrolled at The Brooklyn Charter School on BEDS Day for at least two consecutive years will perform at or above Level 3 on the New York State Social Studies examination.	Not Applicable - The New York State 5th Grade Social Studies Assessment is no longer administered.		
Academic Goal 6	Value-Added Performance/Progress Goals: The Brooklyn Charter School will earn a score sufficient to place it in the 75th percentile of all schools on the "Progress" section of the citywide Progress Report.	2015-16 New York City Department of Education Progress Report	BCS _____ meet this Goal. BCS received a score of _____ out of 60 and a Grade of C in this area of the Progress Report.	
Academic Goal 7	English Language Arts Goal: For years 2-5, each grade-level cohort of the same students (i.e. students who are in the school for two years in a row) will reduce by one-half the gap between the percent at or above Level 3 on the previous year's ELA exam (baseline) and 90% at or above Level 3 on the current year's State ELA exam.	2015-16 New York City Department of Education Progress Report and ELA test scores. 2014-2015 NYCDOE Progress Report and ELA test scores.	BCS _____ meet this goal. BCS has 2 cohorts: 1. 2014-2015 3rd Grade students who were 2015-2016 4th Graders 2. 2014-2015 4th Graders who were 2015-2016 5th Graders Cohort 1: 2014-15 ELA--- 2015-16 ELA--- Cohort 2: 2014-15 ELA--- 2015-16 ELA---	
	Mathematics Goal:		BCS _____ meet this goal.	

Academic Goal 8	For years 2-5, each grade-level cohort of the same students (i.e. students who are in the school for two years in a row) will reduce by one-half the gap between the percent at or above Level 3 on the previous year's Math exam (baseline) and 75% at or above Level 3 on the current year's State Math exam.	2015-16 New York City Department of Education Progress Report and Math test scores. 2014-2015 NYCDOE Progress Report and Math test scores	BCS has 2 cohorts: 1. 2014-2015 3rd Grade students who were 2015-2016 4th Graders 2. 2014-2015 4th Graders who were 2015-2016 5th Graders Cohort 1: 2014-15 Math--- 2015-16 Math--- Cohort 2: 2014-15 Math--- 2015-16 Math---	
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2. Do have more academic goals to add?

(No response)

2015-16 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 9	Comparative Performance Goals: The Brooklyn Charter School will earn a score sufficient to place it in the 75th percentile of all schools on the citywide Progress Report.	2015-16 New York City Department of Education Progress Report.	BCS _____ meet this goal BCS earned a score of ____ out of 100 placing it in the overall ____ percentile rank of all schools Citywide. BCS School Environment Score: ____ out of 15 Closing the Achievement Gap score: ____ out of 17	

<p>Academic Goal 10</p>	<p>English Language Arts Goal: The % of students performing at or above Level 3 on the NYS ELA Assessment in grades 3, 4, & 5 will exceed the average performance of students in the same tested grades of Community School District #14.</p>	<p>2015-16 New York State English Language Arts Assessment in grades 3-5</p> <p>Community School District #14 scored: 3rd Grade: 4th Grade: 5th Grade:</p>	<p>BCS _____ this goal in Grades 3 & 5.</p> <p>BCS scored: 3rd Grade - _____ which represents _____ above CSD #14</p> <p>5th Grade - _____ which represents _____ above CSD# 14</p> <p>BCS _____ meet this goal in Grade 4.</p> <p>CSD #14 scored 25% while BCS Grade 4 scored _____</p> <p>CSD#14 outscored BCS in Grade 4 by _____</p>	
<p>Academic Goal 11</p>	<p>Mathematics Goal: The % of students performing at or above Level 3 on the NYS Math Assessment in grades 3, 4, & 5 will exceed the average performance of students in the same tested grades of Community School District #14.</p>	<p>2015-16 New York State Mathematics Assessment in grades 3-5</p> <p>CSD 14 scored 3rd Grade: 4th Grade: 5th Grade:</p>	<p>BCS _____ this goal.</p> <p>BCS scored: 3rd Grade - _____ 4th Grade - _____ 5th Grade - _____</p> <p>BCS 3rd Grade students outperformed CSD #14 by _____%</p> <p>BCS 4th Grade students outperformed CSD #14 by _____%</p> <p>BCS 5th Grade students outperformed CSD #14 by _____%</p>	
	<p>From years 2-4, The Brooklyn Charter School will receive</p>	<p>2015-16 NYCDOE</p>	<p>BCS _____ meet this Goal.</p>	

Academic Goal 12	a "B" or higher on the Student Progress section of the NYCDOE Progress Report.	Report Card	BCS received a "C" on its student progress section of the report.	
Academic Goal 13	AYP Status Goal: The Brooklyn Charter School will be deemed "In Good Standing"	2015-16 NYCDOE Report Card	BCS _____ this Goal. 2015-16 report card deems BCS to be "In Good Standing"	
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				

3. Do have more academic goals to add?

No

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4. ORGANIZATIONAL GOALS

2015-16 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
				BCS continued its monitoring of attendance at a relatively high degree by providing families with semester reports and ultimately with calls from the Head of School. BCS also continued to provide incentives for attendance

<p>Org Goal 1</p>	<p>The Brooklyn Charter School will have an average daily student attendance rate of at least 95%.</p>	<p>ATS: Automate the Schools - Attendance Reporting System</p>	<p>BCS did not meet this goal.</p> <p>BCS achieved an average daily attendance of 93% in 2015-2016.</p> <p>This is an increase of 0.8% over 2014-2015.</p>	<p>through award ceremonies and class attendance. These efforts have resulted in an increased average daily attendance of 93%.</p> <p>BCS will continue to:</p> <ol style="list-style-type: none"> 1. Identify and document student absences-excused and unexcused. 2. Follow-up with phone calls to home when students are absent for more than 2 consecutive days. 3. Letter to home after 10 absences. 4. Family meeting with Head of School after 15 absences. 5. Report to intervention authorities when necessary.
				<p>This is the first year that BCS did not meet this challenge. There were several factors that may have contributed to a lower retention of students:</p> <ol style="list-style-type: none"> a) BCS test scores continued to fall below district averages. b)BCS experienced an extremely high turnover of teachers mid-year. c)Many families moved out of state; BCS lost 11 students

<p>Org Goal 2</p>	<p>The Brooklyn Charter School will maintain 95% of the student population from 2014-15 to 2015-16.</p>	<p>Attendance register</p>	<p>BCS did not meet this goal.</p> <p>BCS retained 87% of its student population from 2014-15 into 2015-16</p>	<p>throughout the year who moved out of state.</p> <p>d) Several families left BCS because they were unsure as to whether the Head of School, Mr. Omi would be returning.</p> <p>BCS will continue to offer an attractive school environment that features:</p> <ul style="list-style-type: none"> *Small classrooms with and advantageous student/teacher ratio. *Rigorous curriculum that includes Music and Dance as part of the core. *BCS will continue an aggressive ad campaign to further attract English Language Learners, Students with Disabilities and Low income families. *After-school homework help and Saturday Academy. *Attractive extracurricular activities for all grades in the after school hours. *BCS will also focus on building school community through family picnics and special events and providing more opportunities to further engage families in the activities of the school.
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Org Goal 3	The Brooklyn Charter School will comply with all applicable laws, rules, regulations, and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act.	State and DOE monitoring guidelines	BCS met this goal BCS was not cited by the state or DOE in failing to comply with all applicable laws, rules, regulation.	
			BCS met this goal. 91% of Parents	While BCS scored a 91% positive Parent Response BCS recognizes the need to improve in 2 areas in particular. a) Rigorous Instruction b) Supportive Environment 2015-2016 was a year of transitions for BCS as we revised our academic process to ensure higher outcomes. At the beginning of the school year the Head of School set high standards in the Recovery Initiative with an insistence on rigorous instruction. Admittedly some of this fell below the bar due to complacency by teachers. But BCS also implemented a

Org Goal 4	The Brooklyn Charter School will receive 7.5 or higher scores in each of the 4 domains, on the NYCDOE Learning Environment Survey that will express parent satisfaction.	2015-16 New York City Department of Education School Survey	gave a positive response to the school. There are currently 7 domains Rigorous Instruction: 74% Supportive Environment: 63% Collaborative Teachers: 80% Effective School Leadership: 81% Strong family ties : 92% Trust: 86%	very careful evaluative process for all faculty, some of whom received low scores and will not be returning to BCS. BCS also had a high turnover of faculty during the school year which led to major gaps in instructional consistency. BCS will recognize its instructional process in the coming year to a) minimize teacher turnover b) ensure clear oversight of the instructional process c) set standards for rigor throughout the school d) establish systems of accountability for all faculty & students. BCS has always provided itself on being a highly supportive environment. In the coming year BCS will set the expectations for all constituents so that there is clarity around the expectations for each student in the school.
Org Goal 5	The Brooklyn Charter School Head of School will achieve ratings of Proficient or Distinguished, and an average percentile score of	VAL-ED 2016 rating and score	BCS did not meet this goal. The Head of School was evaluated using the	As per last year's Annual Report the Board of Trustees has worked to identify a new Head of School.

	85% or higher, using the BCS Head of School Evaluation		BCS rating system and scored an emergent rating.	A new Head of School was appointed in May 2016.
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5. Do you have more organizational goals to add?

No

6. FINANCIAL GOALS

2015-16 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Student enrollment will be within 15% of full enrollment as defined in The Brooklyn Charter Schools' contract.	BCS renewal contract, BCS enrollment record for 2015-2016	BCS met this goal. BCS growth projection as defined by its charter is 240 students. BCS ended the 2015-2016 school year with 233 students which is approximately 2.9% within full enrollment.	
Financial Goal 2	The Brooklyn Charter School will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	State Guidelines and BCS Annual Audit conducted by Schall & Aschenfarb	BCS met this goal BCS general auditors, Schall & Aschenfarb conducted the 2015-2016 audit and produced an unqualified management letter that reflected no major findings.	
			BCS met this goal. BCS operated from	

Financial Goal 3	The Brooklyn Charter School will operate a balanced budget and maintain a stable cash flow.	Annual Budget for BCS for school year 2015-16 approved by BCS Board of Trustees	a balance budget based on a total enrollment of 240 students and demonstrated stable cash flow to the end of the fiscal year with a net worth of \$2.7 million as of June 30th, 2016.	
Financial Goal 4				
Financial Goal 5				



Entry 4 Expenditures per Child

Last updated: 07/22/2016

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Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2015-16 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	4255259
Line 2: Year End FTE student enrollment	233
Line 3: Divide Line 1 by Line 2	18263

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2015-16 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:

The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:

<http://www.p12.nysed.gov/psc/AuditGuide.html>.

Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	1300383
Line 2: Management and General Cost (Column)	202316
Line 3: Sum of Line 1 and Line 2	1502699
Line 5: Divide Line 3 by the Year End FTE student enrollment	6449

Thank you.

THE BROOKLYN CHARTER SCHOOL: BUDGET PROJECTIONS FOR FY 2016-2017

2016-17
240
K-5

SIZE	12 CLASSROOMS GRADES	
REVENUE	TUITION-Per Pupil Tuition-Reimbursement TITLE-1 GRANTS & CONTRIBUTIONS BRIDAL GARDEN IDEA NYSTL(\$ 58.25 per pupil) NYSLIB(kibrary aid-\$ 6.25 per pupil) NYSSL (software aid-\$ 22.70) MEAL INTEREST INCOME TOTAL OPERATING REVENUE	
ADMINISTRATION:	ADMINISTRATION	
STAFF:	STAFF	
INSTRUCTION:	INSTRUCTION LEAD TEACHERS-12 ASSIST. TEACHERS-10 SPECIALISTS-9 SUBTOTAL(Admin,staff & instruction)	
	SUBSTITUTES PROFESSIONAL DEVELOPMENT SUBTOTAL(Subs & pd)	
OPERATIONS:	INSURANCE (Health, Dental, Life, AD, LTD) DEFERRED PENSION PLAN POSTAGE FRINGE PAYROLL PROCESSING FEES OTHER INSURANCE (D&O, A, WC, PL, UP) ADVERTISEMENT NETWORKING AND TECHNOLOGY AUDIT LEGAL CATERING AWARDS SPECIAL EVENTS CASUAL LABOR TRANSPORT COST BANQUEST COST FIELD TRIPS MEAL PLAN RECRUITMENT EXPENSES - STUDENT SUBTOTAL(opertaions)	
SUPPLIES & MATERIAL	CLASS SUPPLIES BOOKS & CURRICULUM MATERIALS OFFICE SUPPLIES SCHOOL TECHNOLOGY COPIER - MAINTENANCE OFFICE FURNITURE SUBTOTAL(Supplies & Materials)	
DEVELOPMENT	GRANT CONSULTANT SUBTOTAL	
	TOTAL ANNUAL REVENUE	
	TOTAL ANNUAL EXPENSES	
	TOTAL END OF FISCAL YEAR SUPRLUS (LOSS)	



Entry 6a Audited Statements

Last updated: 10/31/2016

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

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School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Janardhanan Colathur	[REDACTED]	[REDACTED]

Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Carlishia Bruno	[REDACTED]	[REDACTED]	

If Applicable:

	Outsourced Financial Services Firm Name	Outsourced Financial Services Contact	Outsourced Financial Services Email	Outsourced Financial Services Phone	Years Working With This Firm

Please upload as one combined file:

- a. the independent auditor's report on financial statements and notes; and**
- b. reports on internal controls over financial reporting and compliance**

[https://nysed-cso-reports.fluidreview.com/media/assets/survey-uploads/84001/7099000-F7wWrRhhE3/Fin%20Stmts%20-%206-30-16%20FINAL%20\(GAS\)%20BCS.pdf](https://nysed-cso-reports.fluidreview.com/media/assets/survey-uploads/84001/7099000-F7wWrRhhE3/Fin%20Stmts%20-%206-30-16%20FINAL%20(GAS)%20BCS.pdf)

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

Henry A. Lambert

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

The Brooklyn Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Board Chairman

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE	NONE	NONE	NONE

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE	NONE	NONE	NONE	NONE


 Signature _____ Date 7/5/2016

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telep

Business Address

E-mail Address:

Home Telephone

Home Address:

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

MICHAEL A CATLYN

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

BROOKLYN CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

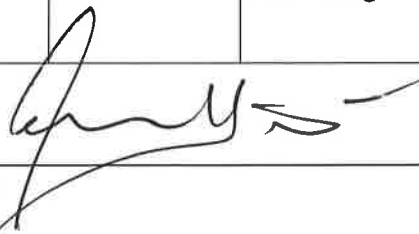
Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
NONE	NONE	NONE	NONE

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
NONE	NONE	NONE	N/A	NONE

Signature



Date

7/14/2016

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

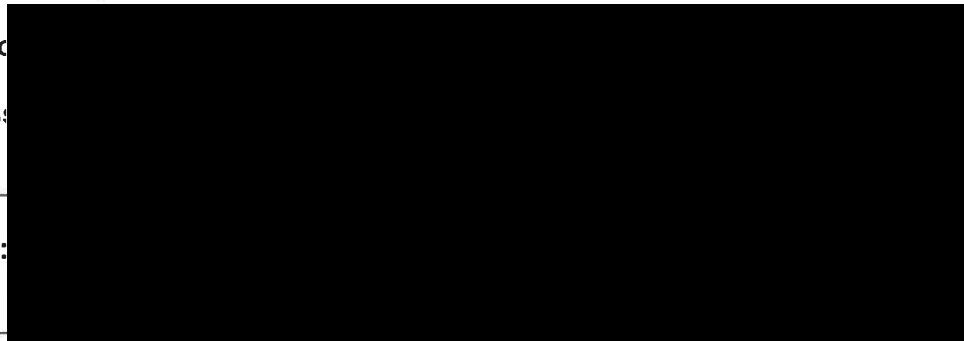
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Diana J. Lee

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

The Brooklyn Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Secretary

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
	<u>None</u>		

Please write "None" if applicable. Do not leave this space blank.
None

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank. <i>None</i></p>				

Aiana J. Lee
 Signature

7/5/16
 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

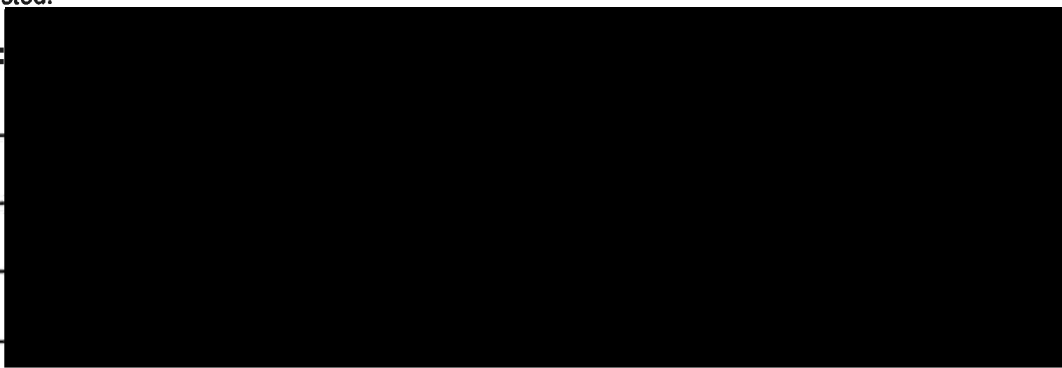
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:
MIHRAN KEOSEIAN

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Brooklyn Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Ex-Officio/Board Member, Education/Executive Board

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

NONE			
------	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

MIHRAN KEOSEIAN

July 14, 2016

Signature _____

Date _____

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____ SAME

Home Address:

_____ SAME _____

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

ANTHONY BETAUDIER

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

BROOKLYN CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

MEMBER EDUCATION COMM.

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
	NONE		

Please write "None" if applicable. Do not leave this space blank.

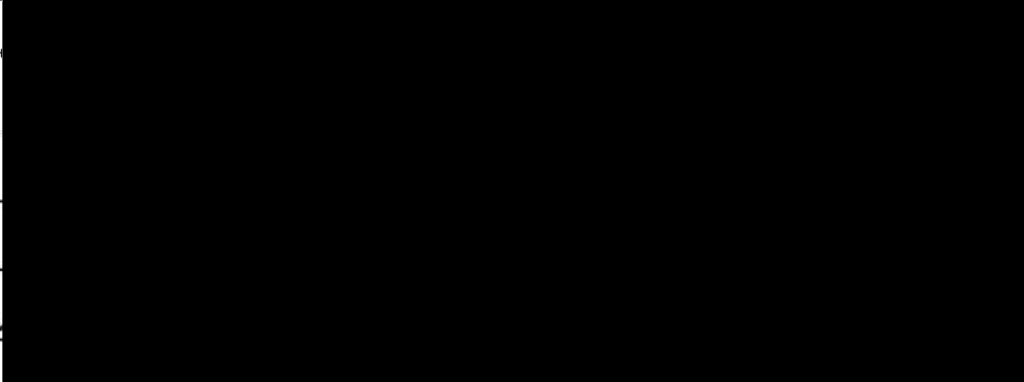
NONE

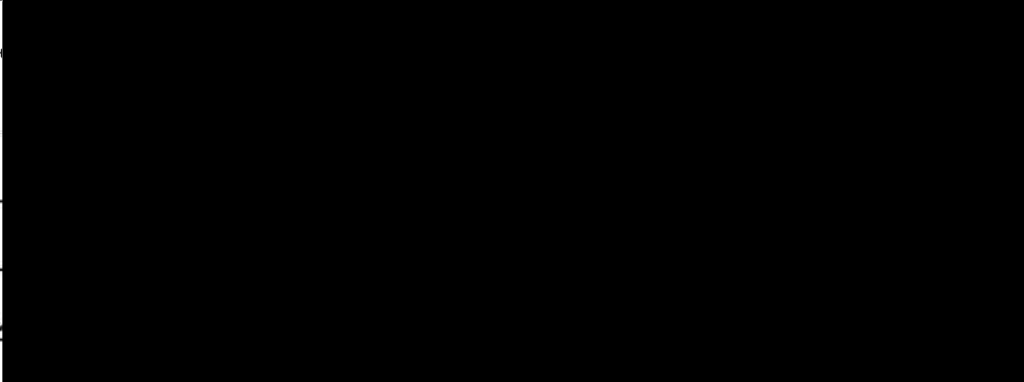
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

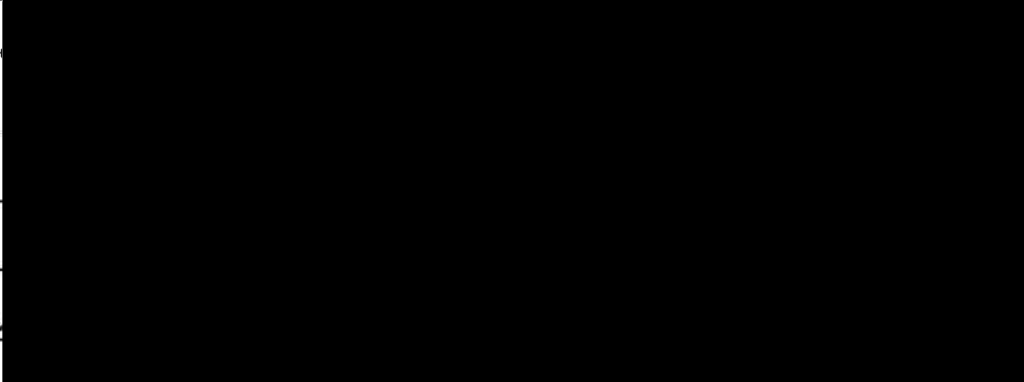
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p><i>NONE</i></p>				

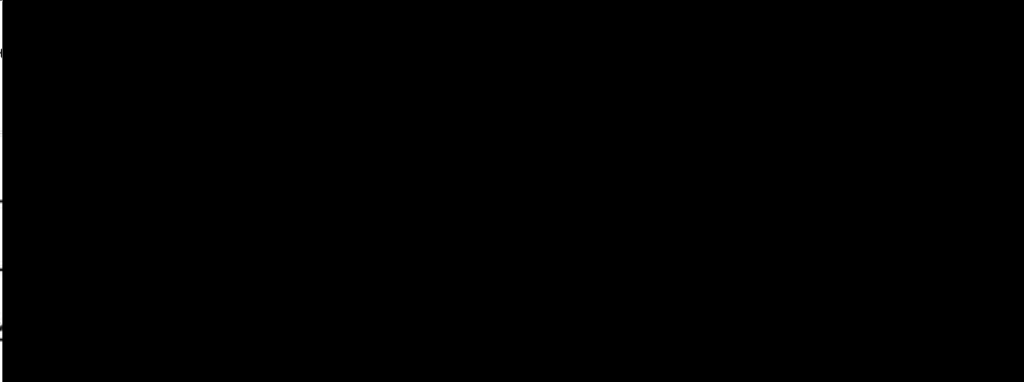
Signature *[Handwritten Signature]* Date *07/13/16*

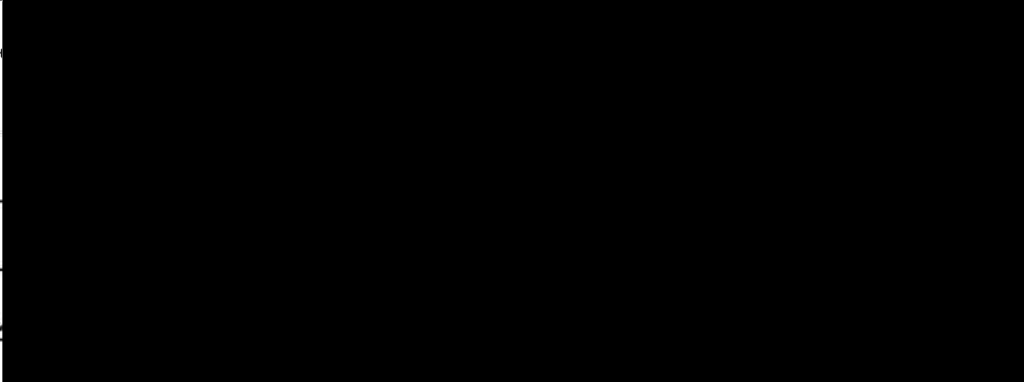
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Business Telephone: 

Business Address: 

E-mail Address: 

Home Telephone: 

Home Address: 

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

MARK DAVID

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

THE BROOKLYN CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

MEMBER

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

None

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
	None			

Jack Daid
Signature

7/7/2016
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

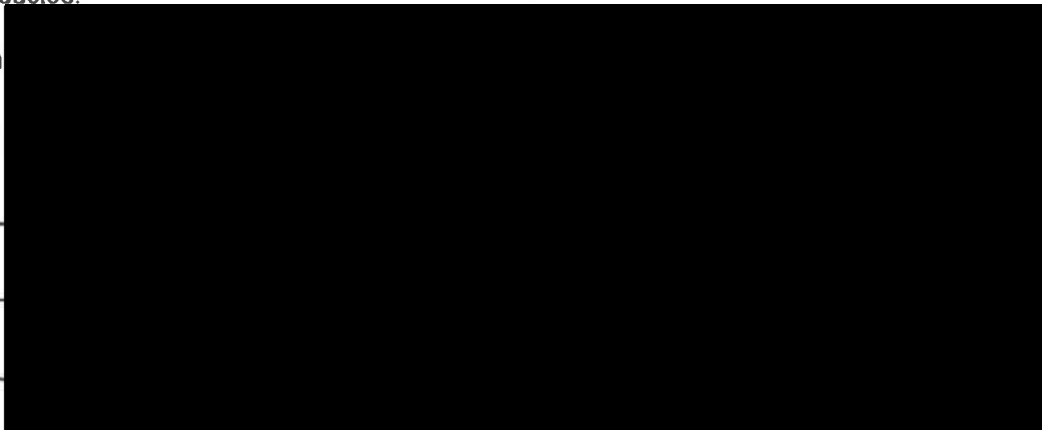
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

OMIGBADE ESCAYE

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

THE BROOKLYN CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

HEAD OF SCHOOL, EXECUTIVE COMMITTEE EX-OFFICIO

2. Is the trustee an employee of any school operated by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

HEAD OF SCHOOL, EXECUTIVE COMMITTEE EX-OFFICIO

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

RESPONSIBILITIES: Day to day management and oversight of all school academic & non-academic functions. Current salary: \$170,000. START DATE: July 1, 2000.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

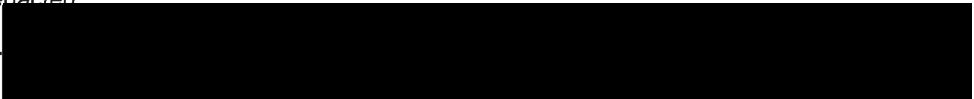
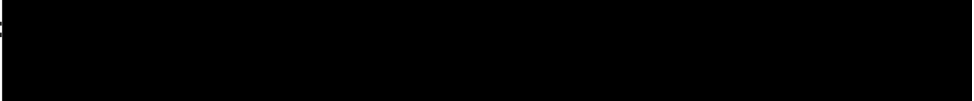
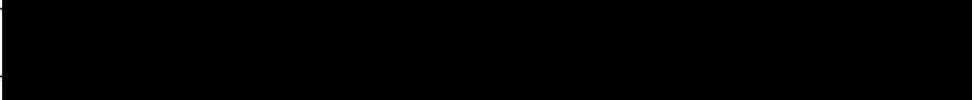
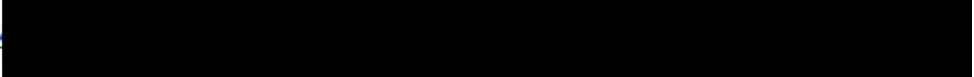

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
		None		

Signature Debra S. Swartz Date 7/6/16

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 
 Business Address: 
 E-mail Address: 
 Home Telephone: 
 Home Address: 

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Emboya Ifill

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Brooklyn Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.
None

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank. <i>None</i></p>				

Emerson D. Hill _____
 Signature Date *July 20*

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Sean Perham

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Brooklyn Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Faculty Representative

2. Is the trustee an employee of any school operated by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Music teacher and TACT team representative

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

NONE

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="font-size: 2em; text-align: center;">NONE</p>				

Signature SEAN PERHAM Date 7/21/16

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be

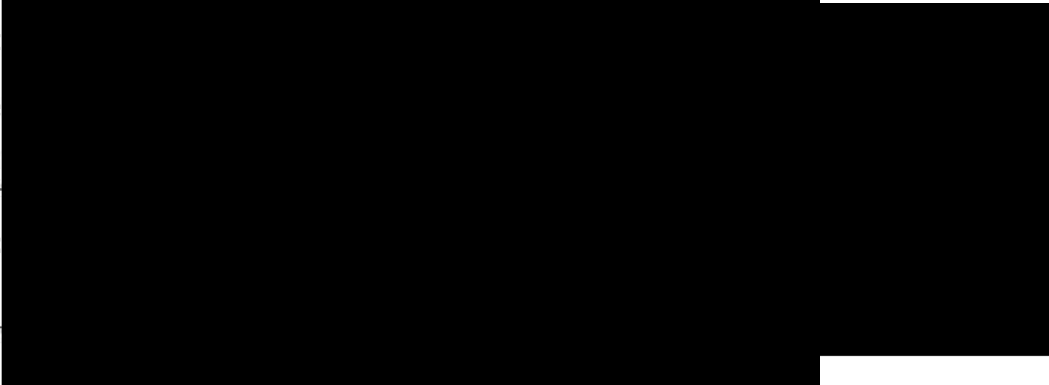
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____





Entry 9 BOT Table

Created: 07/14/2016

Last updated: 07/21/2016

Page 1

1. Current Board Member Information

	Trustee Name	Email Address	Position on the Board	Committee Affiliations	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Henry Lambert	[REDACTED]	Chair/Board President	All Committee	Yes	Real Estate & Business	12 years
2	Michael Catlyn	[REDACTED]	Vice Chair/Vice President	Finance Committee	Yes	Human Resources	14 years
3	Diana Lee	[REDACTED]	Secretary	Legal/Governance	Yes	Legal	8 years
4	Mihran Keosian	[REDACTED]	Trustee/Member	Education Committee	No	Education	4 years
5	Anthony Betaudier	[REDACTED]	Trustee/Member	Education Committee	Yes	Real Estate	8 years
6	Mark David	[REDACTED]	Trustee/Member	Finance Committee	Yes	Finance	1 year
7	Sean Perham	[REDACTED]	Trustee/Member	Education Committee	Yes	Teacher	1 year
8	Omigbade Escayg	[REDACTED]	Trustee/Member	All Committee	No	Head of School	16 years
9	Emboya	[REDACTED]	Parent Representative	Education	No	Parent	1 year

	lfill		tive	Committee			
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							

2. Total Number of Members on June 30, 2015

8

3. Total Number of Members Joining the Board 2015-16 School Year

0

4. Total Number of Members Departing the Board during the 2015-16 School Year

0

5. Number of Voting Members 2015-16, as set by the by-laws, resolution or minutes

0

6. Number of Board Meetings Conducted in the 2015-16 School Year

8

7. Number of Board Meetings Scheduled for the 2016-17 School Year

10

Thank you.



Omigbade Escayg
Head of School/Director

Mary Kate Boesch
Assistant Principal

Karma Suttles
Assistant Principal

BOARD OF TRUSTEES MEETING MINUTES

September 20, 2015

Members Present:

Henry A. Lambert, Chair
Diana J. Lee

Tony Betaudier
Michael A. Catlyn
Omigbade Escayg
(ex-officio non-voting)
Michelle Perpignin
(FAC-ex officio non-voting)
DeShana Cabasan
(FAC-ex officio voting)

Members Absent:

Mark David
Mihrain Keoseian
(ex-officio non-voting)

BCS Personnel Present

Mary Kate Boesch- Asst. Principal
Jamel Cherry

Colathur Janardhanan
Jahde Huntery
Karma Suttles - Asst Principal

Parents Present

Sandra Cacho
Felicia Alexander

Garey Sneed
Joyselia Cruz
Nildi Avila

The meeting was held on September 20, 2015 at the School. The meeting was called to order at 5:30pm. The minutes for the meeting held on June 15, 2015 were not adopted as they were not complete and will be presented for review at the next meeting.

Education

Mary Kate reported on a new approach in working with teachers on math. She is working with each grade level teacher for a full day to plan six-week cycles of lessons. She will also be observing classes and examining student work.

Karma reported that we are returning to Balanced Literacy and implementing the Teachers College Reading & Writing Project. She is also using a six-week cycle to determine what should be accomplished in that cycle.

Substitute teachers cover during teacher training time.

Literacy night is an event in which parents come in to discuss what students are reading. Karma reported on a thousand-book challenge in which students will try to read 1,000 books. There is a need for books, which will cost approximately \$50,000. Each year there is a loss of 5% of the books. No vote was taken on this proposal.

BCS discipline policy was submitted to the Dept. of Education as part of our accountability requirements. There is no clear policy for expulsion of a student. We will adopt the DOE policy as part of the renewal application.

Finance

Enrollment is now at 234 and is likely to reach 240. (Each child enrolled will bring \$13,877 to the School, representing an increase of \$100 over last year's per pupil tuition). There is a projected loss of \$250,000 with 234 students. Recruiting is ongoing. There are 14-23 students per class. Not every class has an assistant teacher since some classes are ICT rooms, which feature a Special Ed teacher. We have one ICT room on each grade except 3rd Grade. We expect a one time benefit from the State of \$75,000.

Jamel reported that last year we trained and hired 6 bus monitors but only 2 passed the test and we lost 2 more over the summer. We now have 4 that are cleared but the buses are not yet staffed with monitors and we expect another 2 week delay. There have been 7 reported incidents already. Jamel will report on the process for bringing on bus monitors at the next meeting.

There is an audit by Schall & Aschenfarb going on now for submission by November 2, 2015.

Faculty Report

None was given as the Faculty Rep was absent.

Family Action Committee

At the beginning of the school year it was apparent that we needed a parent liaison, someone within the school who would help to coordinate family events and address parent issues. DeShana who is now the school's secretary is serving as the Parent Liaison and will also assist in coordinating the efforts of the Family Action Committee.

DeShana reported that the meeting of FAC will be held the same night as literacy night and an election will occur. The Nominating Committee for FAC seats are the two Asst. Principals, two family reps and Desiree. We need to strengthen family involvement and create committees for different functions.

It was reported that there are no Title 1 funds specifically allocated to the FAC.

Head of School Report

Omi reported that all grades were now fully staffed. The charter renewal visit is scheduled for September 30, with a second visit planned for November 19. We are preparing for the September visit.

The date and location of the next Board meeting was set for October 28, 2015

Public Comment

A parent suggested we look for a new bus company.

A parent suggested that parents be told if classes are given snacks.

A parent suggested that fifth grade parents need information on Middle School Fairs.

A parent suggested that information be provided to parents on the new New York City IDs.

Concern was expressed over bullying on the bus and Omi will get direction from the Board of Education on what penalties can be imposed for bullying on the bus.

The meeting was adjourned at 7:00pm.

Respectfully submitted,

Diana J. Lee, Secretary



Omigbade Escayg
Head of School/Director

Mary Kate Boesch
Assistant Principal

Karma Suttles
Assistant Principal

Board of Trustees Meeting Minutes December 3, 2015

Members Present

Henry A. Lambert, Chair
Michael A. Catlyn, Vice Chair
Tony Betaudier
Mark David
Mihran Keoseian (ex-officio non-voting)
Omigbade Escayg (ex-officio non-voting)

Member Absent

Diana Lee

Others Present

Mary Kate Boesch, Asst Principal
Karma Suttles, Asst. Principal
Jamel Cherry, Operations Manager
DeShana Cabasan, Parent Liaison
Colathur Janardhanan, Business Mgr
Karen Cenname, Sp Ed Coordinator

The meeting was held on December 2, 2015 at the School. The meeting was called to order at 5:30pm. The minutes for the meeting held on October 28, 2015 were reviewed and adopted.

Finance

Janardhanan reported a correction to the last meeting's minutes regarding "Finance". There is a budget deficit of approximately \$145,000, which was mitigated by one time adjustments of State grant for \$64,820 and Health Reimbursement account for \$75,000. *clarify.*

BCS received a check for Title 1 in the amount of \$11,799 for last year. No money has been received yet for Title 1 for this year, however this is normal.

BCS is being reimbursed for tuition for 240 students enrolled at the school. From July 1st to October 31st of this year there was a net loss of \$91,498. This was a result of additional expenses including: \$5,000 for JP Solutions, substitute teachers and Sandoe consultants. Expenses for substitutes were much higher than projected, however, there are savings as a result of combining two classes and eliminating one teacher's salary. There is also an additional \$10,000 agency fee for the hiring of two new teachers.

If the school holds steady at 240 students enrolled for the year the deficit is projected to be approximately \$100,000. BCS has more special ed., students this year which will contribute to reducing the deficit.

The first order of books for the new curriculum cost about \$30,000. The second order is now being prepared and this might total another \$20,000 for fiction and non-fiction books. This list is based on units with corresponding ascribed book lists.

Principal search is costing \$30,000 with \$2,500 of capped expenses.

Education

The first round of observations have been conducted. Mihran, Joanne, Mary Kate, and Karma were all involved.

The first round of interim testing has also been conducted and these tests are currently being marked. The next round of interim testing will be conducted in early February, which will give a sense of what progress has been achieved.

Full run mock ELA exams will take place from March 21st to 23rd. Full run mock Math exams will take place from March 28th to 30th. The actual exams and testing will take place in early April.

On December 4th the faculty will prepare for the faculty/parent conferences. These conferences will take place over two days, during which the teachers will be working with the families. There is 75% - 80% turnout of families for these conferences.

Wedding Garden

This has been a more difficult year for the Wedding Garden.

Faculty Report

The faculty representative was hospitalized and so there was no faculty representative at this meeting.

Family Action Committee Report

There was nothing new to report from the Family Action Committee.

There was a fish fry for the families in mid-November.

Paul Byrne from the Charter Authorizing Team of the NYC Department of Education scheduled and facilitated a Public Hearing/ meeting with families regarding the charter renewal for BCS. The support from the families was very positive. The event was catered and 35 people representing 12 families attended. Six parents spoke at the event and all comments were positive.

Renewal Visit

There were no updates regarding the renewal visit.

Head of School Report

Mary Kate, Karma, Mihran, Joanne and Omi met two candidates to replace Mary Kate while she is on maternity leave. Out of the two candidates one was of particular interest and the Head of School had made an offer.

Celebration for teachers and staff to be held at the Brooklyn Winery on December 22nd.

The next Board Meeting will be held on January 6th, 2016.

The meeting was adjourned at 7pm.



Omi Escayg
Head of School/Director

Mary Kate Boesch
Assistant Principal

Karma Suttles
Assistant Principal

Bisola Neil, Ph.D
Assistant Principal

BOARD OF TRUSTEES MEETING MINUTES

January 6, 2016

Members Present

Henry A. Lambert, Chair
Michael A. Catlyn, Vice Chair
Diana J. Lee
Tony Betaudier
Mark David
Omi Escayg (ex-officio non-voting)

BCS Personnel Present

Karma Suttles, Assistant Principal
Dr. Bisola Neil
Karen Cennane
Sean Perham
Colathur Janardhanan
Emboya Ifill

The meeting was held on January 6th, 2016 at the School. The meeting was called to order at 5:30pm. The minutes for the meeting held on December 2nd, 2015 were reviewed and adopted.

Finance

The school lost 2 students and is currently down to 238 students. Omi and Desiree have been contacting the families of students who previously submitted applications online to recruit. It was resolved that this needs to be addressed to ensure that the school never falls below 240 students. The school should enroll as many students as necessary (of course within the limitations of class sizes) to ensure that with departures there are still always at least 240 students in the school.

BCS will use NYSTYL (New York State Library) funds in the amount of \$14,000 towards test prep materials. The school has already spent \$25,000 on non-fiction books and an additional \$36,000 is required to complete the school's library of fiction and varied genres at this stage.

In addition to the loss of income as the number of students fell to 238, there have also been some substantial additions to this year's budget. The substitute teacher budget has been higher than budgeted due to teacher loss. In addition the original budget estimated \$24,900 for books but \$43,980 has already been spent on books at the time of this board meeting. As a result of these, and other additions to the budget, the board agreed to review and adopt an updated budget during the next board meeting.

The Wedding Garden is one quarter behind on contributions but this will be settled at the end of the year. However, this is typical with any difference usually being settled around September/October.

Education

Karma informed the board of the progress that students have been making in terms of reading. She explained how students would demonstrate their understanding of what they had read. Thoughts from students about what they had read regarding a particular subject were posted on bulletin boards. Average reading times were 1 hour and 45 minutes at school, and an additional 1 hour, at home. Teachers have noted that the children have almost unanimously become engaged with reading.

The students keep a reading journal, which includes post-its that they use to note what they learned from each book they read.

February will be dedicated to test prep. During this period children will work on new texts and concentrate on the skills that they have been learning, such as "how are texts the same or different" or "summarize a non-fiction text".

In order to confirm that the children have been reading, they are required to keep a reading log, which lists the number of pages, the time they began their reading and the time they ended. Parents have to sign off on these reading logs. Students are also encouraged to read as the top readers are awarded prizes including movie tickets, Barnes & Nobles gift vouchers, BCS currency.

Karma expressed confidence that the students will perform considerably better this year. Consciousness about reading has changed both with the students and the faculty.

The Board was subsequently introduced to Dr. Bisola who is leading the Math curriculum in the absence of Mary Kate Boesch, who will be going on maternity leave.

The 5th Grade has lost one of their teachers and in order to prevent any significant disruption Dr. Bisola will be undertaking the planning and instruction for the class. These classes will become a lab site, meaning they will be developed and used for teaching purposes.

Faculty Report

Sean has been very pro-active visiting all the classrooms. He noted initial push-back to the changes that have been implemented this year but most teachers are now happy with the new system. There is still a lot of work to do but the teachers are confident that everything is going better this year. Sean has also noticed greater transparency now between teachers and the administration.

Discipline is also greatly improved at the school. In addition, the bus matron program is working very well with substantially diminished discipline issues on the buses.

The next Board Meeting will be held on February 1st, 2016.

The meeting was adjourned at 7pm.



Omigbade Escayg
Head of School/Director

Mary Kate Boesch
Assistant Principal

Karma Suttles
Assistant Principal

Bisola Neil Ph.D
Assistant Principal

BOARD OF TRUSTEES MEETING MINUTES

February 25th, 2016

Members Present

Henry A. Lambert, Chair
Michael A. Catlyn, Vice Chair
Diana J. Lee
Tony Betaudier
Mark David
Omigbade Escayg (ex-officio non-voting)
Emboya Ifill

Members Absent

Mihran Keseoian

Others Present

Kama Suttle, BCS AP
Dr. Bisola Neil, BCS AP
Jamel Cherry
Colathur Janardhanan
Nicole Maybank
Shellyann Brown

The meeting was held on February 25th, 2016 at the School. The meeting was called to order at 5:30pm. The minutes for the meeting held on January 6th, 2016 were reviewed and adopted.

Finance

Tuition reimbursement is currently \$608,949.68, which corresponds to the number of students presently enrolled in the school. As of this date the number of students enrolled is 235. It is challenging this time of year to add students to the school to reach the desired 240 enrollment number.

The Board and Administration discussed how to increase the number of students enrolled to ensure that we always maintain the 240 number, as this directly affects the budget of the school.

There have been a promisingly high number of children, currently 297, applying for next year's kindergarten class. Online applications account for most of this, with 137 potential students applying through the BCS website. Thanks to help from an online marketing consultant the website has been optimized for searches; BCS is now the first result when the words "Brooklyn" + "Charter" are googled.

Education

The State tests will be held in the first and second weeks of April for both Math and ELA.

In order to ensure the students are prepared for these tests, new teaching initiatives have been put in place. The top teacher in each grade, selected primarily based on interim grades, leads classes for the entire grade. The other teachers are in the classroom to support their students who are grouped into zones. Students are split into zones by their ability, in ELA this is defined by reading levels and in Math this is defined by the interim results. Dr. Bisola has taken over a lot of the writing portion of this.

The concept behind this is to provide targeted instruction and precision teaching to support students of varying abilities to achieve success on these tests. The other idea behind this is to improve teacher practice. There is an observation tool for teachers who are not teaching but

are in the classrooms. The key to this is to foster a team atmosphere.

The interim results were not as good as hoped for and so this initiative was put in place to tackle this issue. As of the date of the Board Meeting there were 18 instructional days left before the tests.

Next week mock tests will be conducted, the purpose of which is primarily to test students' stamina. This is especially important as the test this year will be untimed and there will be fewer questions so students will be expected to go deeper into their responses to each question.

The interim tests, although somewhat disappointing, did reveal grade increases in reading levels. The issue is that there has not been a corresponding increase in depth of understanding. This is what the new zone grouping system is designed to address.

In order to move the curriculum being covered at a much faster rate, Bisola and Karma are now doing most of the lesson planning, rather than the teachers doing their own.

The first three winners of the new reading program received tickets to three Broadway shows.

Charter Renewal

The Department of Education is going to recommend a 3-year renewal with few or no conditions. However, it should be noted that this essentially means the school has 2 years to improve results before the next charter review at the beginning of the third year of the new charter. The Board of Regents is meeting in March to review Paul Byrne's recommendations for the charter extension.

Faculty Report

A lot of scheduling changes had to be made to accommodate the new teaching initiative. This initiative was carefully laid out by Dr. Bisola before the last break and put into action as soon as the students returned from break. This still caused some chaos initially. However, it has now become generally accepted and embraced by most teachers.

Family Action Committee Report

The Family Action Committee has been discussing fundraisers and ways to get families more involved. They also stressed the importance of after school programs so that the school is about more than just test taking. Robotics is an example of such an after-school program that would also teach children the practical side of math and science.

Most of the parents cannot afford to send their children to after school programs so it would be very valuable if the school could provide one of these from 4pm to 5pm. Past programs have included Jazz, guitar, karate, and chess. The issue with this is it is challenging to find teachers who can stay to oversee this program, especially as the school already offers after-school tutorials. Additionally, these programs typically cost around \$15,000 for which the school has no budget.

Report from a bus matron revealed that the behavioral situation on the buses is much improved.

The next Board Meeting will be held on March 9th, 2016.

The meeting was adjourned at 7pm.
Respectfully Submitted: Mark David



Omigbade Escayg
Head of School/Director

Mary Kate Boesch
Assistant Principal

Karma Suttles
Assistant Principal

Bisola Neil Ph.D
Assistant Principal

BOARD OF TRUSTEES MEETING MINUTES

March 9th, 2016

Members Present

Henry A. Lambert, Chair
Michael A. Catlyn, Vice Chair
Tony Betaudier
Mark David
Omigbade Escayg (ex-officio non-voting)

Others Present

Karma Suttles, Assistant Principal
Dr. Bisola Neil, Assistant Principal
Karen Ccnname
Jamel Cherry
Sean Perham
DeShana Cabasan
Colathur Janardhanan
Ahkanke Gwen Lino

The meeting was held on March 9th, 2016 at the School. The meeting was called to order at 5:30pm. The minutes for the meeting held on February 25th, 2016 were not previously reviewed and so will be adopted at next meeting.

Finance

Little new to report in terms of finance. Still have 238 students enrolled.

Total number of applicants for next year is 566, of which 454 are for kindergarten. If the school stays with two classes for kindergarten then BCS is looking for 60 youngsters to be enrolled for next year's kindergarten. The traditional yield of applicants who accept their place at the school is 35% to 40%.

Education

Karma requested \$5,000 to provide students with books to read over the summer. This will be a different set of books to the ones already in the classroom libraries. She will provide the Board with a one-pager on the book program prior to the next meeting.

On February 29th the combined classroom sessions were implemented. The new program consists of two 45 minute periods for math and two 45 minute periods for ELA. This required significant logistical and schedule adjustments. It was implemented across all testing grades, except for 3rd grade, where it was not as effective given the number of students in this grade. In the 3rd grade the traditional classroom set up was maintained with no zoning. The model has developed according to the needs of the classes or grades.

In mathematics, the teachers have just been covering content up until the mock tests. The last week will cover a process to support students in answering questions about content to which they have never been exposed. The next phase of this initiative will focus on teacher development.

The mock exams have been postponed until March 23rd-24th. It is critical that this year that exam results are significantly improved as the next charter review process will begin again within the next 2 years and these results will be considered as part of that process.

BCS will have a presence at as many relevant student fairs as possible. Omi and Desiree attended the last one. BCS will also have a presence at teacher recruitment fairs, which will involve the participation of one or two teachers as well as someone from the administration.

Teacher's College Outreach

BCS is a Member of Teacher's College Reading and Writing Program. Omi proposes that BCS additionally join their Teacher Development program. The cost of basic membership is \$31,000 and this will be added to BCS's next year's budget. This includes 25 days of professional development school visits. During these visits the staff spends 1.5 hours with K-2nd and 1.5 hours with 3rd-5th grades. Additionally the leadership of the school is invited to their leadership conferences. There are also significant resources available, including an online component.

Karma is well known and connected with the leadership of this program.

Faculty Report

Some teachers were concerned about the impact of the new initiative on their schedules. The administration was very open to hearing and discussing any teacher's concerns and most of these concerns were addressed. As a result many teachers, even those who were really against this program, have seen the positive results it has had on the students. There has been a notable improvement in response to any teacher's concerns between last year and this.

Website

The school's website is vastly improved and has been optimized to be the number one search result on google for people searching for charter schools in Brooklyn. However, there are still tweaks that should be made, especially regarding enrollment. The path to the application on the website is complicated and many people call with questions regarding this. The backend can also be improved to help BCS quickly process applications.

Deshana has proposed taking on the management of BCS's online presence in-house herself. This will also help provide human resources with more data analytics. In order to be most effective at this, Deshana will attend classes on Tuesday and Thursday evenings at a cost of \$4,500.

The next Board Meeting will be held on April 4th, 2016.

The meeting was adjourned at 7pm.



Omigbade Escayg
Head of School/Director

Mary Kate Boesch
Assistant Principal

Karma Suttles
Assistant Principal

Bisola Neil Ph.D
Assistant Principal

BOARD OF TRUSTEES MEETING MINUTES

Monday, April 4th, 2016

Members Present

Henry A. Lambert, Chair
Michael A. Catlyn, Vice Chair
Tony Betaudier
Diana J. Lee
Mark David
Omigbade Escayg (ex-officio non-voting)

Others Present

Karma Suttles, Assistant Principal
Dr. Bisola Neil
Sean Perham
Colathur Janardhanan
Imani Irving
Ahkanke Gwen Lino
Stephanie Rivieccio

The meeting was held on April 4th, 2016 at the School. The meeting was called to order at 5:30pm. The minutes for the meeting held on March 9th, 2016 were approved.

Finance

Omi reported that there BCS has received 1,403 applications for next year, and of these 675 are for kindergarten. Deshana sends applicants an email following up with them regarding the lottery, with the aim of translating applications into enrollment. The goal for next year is to have about 260 students enrolled, with the assumption that we will have a typical loss of students over the course of the year. The initial focus is on grades 1 through 4.

The attendance at BCS open houses is not good. So many people see the school for the first time during orientation. As part of orientation, the prospective students sit in a kindergarten classroom for about half an hour to get a sense of the school and BCS provides them with books to take home.

Most applications are received via the common online application or through the website. BCS then has orientations beginning almost immediately after the common application deadline. This, together with phone calls, and requests for paper work, is again intended to translate applications into commitments. Deshana is responsible for this.

The reimbursement per student next year will be \$14,452 students; the following year the funding formula will be reinstated, and the reimbursement could be in excess of \$16,000 per student.

To date \$25,000 has been received from the Wedding Garden compared to \$200,000 in the budget but this is typical and expected to be reconciled over the next couple of months.

The current loss as of this date is about \$559,000. However, if BCS receives expected income this will be reduced to a loss of about \$125,000 to \$140,000. The expected income includes \$175,000 from the Wedding Garden, \$64,680 from the State and 128,527 from Title 1. In addition there are potential healthcare savings of \$35,000 to \$40,000.

Bridal Garden

Geraldine recommended opening a second Wedding Garden operation in Miami and is currently exploring this opportunity. There has been an increase in competition in this space in the New York market and so Miami seems like a possible alternative location to expand this operation.

Education

Omi informed the Board that testing was starting the following day. It seems that the targeted process teaching initiative has been a success. The main concern about testing now is the students' self-motivation during the tests, given the duration of these.

Book Order Report

Karma presented the book order report, which included a request for new books. This year there was a total book order of \$60,779.53 funded by the school. In addition \$14,183.00 was spent on books with FAMIS Funds. The Board approved \$10,087.35 to spend on summer reading texts. The book budget for next year is \$33,087.35, which includes filling gaps in the current library as well as summer reading books and on-line materials. Future book budgets are projected to be \$30,000 per year, although it is possible that this might be reduced to \$20,000.

Faculty Report

Stephanie and Imani informed the board of the success of the reading program. More students are interested and engaged in reading this year compared to prior years. A general stamina level has been established and all students except for one (who is an English Language Student) are reading at grade level. The results have improved exponentially versus the benchmarks. Sean provided anecdotal evidence about how many more students are now reading. There is a much more systematic approach to the libraries now, with a clear sense of which books are at which level. The general consensus is that this program is working very well.

Head of School Report

Omi has begun surveying which teachers from which grades would like to stay at BCS next school year and which teachers are planning to leave. Some teachers are expected to leave as a result of the long school day and the distance that they have to travel to commute to the school.

Several end of year activities are currently being planned. The 5th Grade award ceremony has been moved to a new location in Williamsburg. Frederick Douglas Academy is interested in having some of their high school students come to BCS to teach Brazilian percussion as an after school program for the remainder of the semester. This would be for one and a half hours per week and would cost \$2,500, which will be raised by the school. There are also plans for a parade at the end of the school year and the end of school family picnic will be held on June 9th.

Teacher's College Outreach

BCS has been placed on the Teacher's College Reading and Writing Program's waitlist. Karma wrote a letter on behalf of BCS, highlighting the work the school has been doing. Even if BCS is not accepted, Karma can at least lead some of this professional development.

The Board approved the \$31,000 budget for this program if BCS is accepted. Otherwise the Board will consider consultants for a lesser amount and to be proposed by Karma and approved by the Board.

The next Board Meeting will be held on May 3rd, 2016.

The meeting was adjourned at 7pm.



Omigbade Escayg
Principal/Director

Mary Kate Boesch
Assistant Principal

Karma Suttles
Assistant Principal

Bisola Neil Ph.D
Assistant Principal

BOARD OF TRUSTEES MEETING MINUTES
May 3, 2016

Members Present

Henry A. Lambert, Chair
Michael A. Catlyn, Vice Chair
Tony Betaudier
Mark David
Omigbade Escayg (ex-officio non-voting)

Others Present

Karma Suttles, Assistant Principal
Dr. Bisola Neil
Mary Kate Boesch
Karen Cename
Sean Perham
Colathur Janardhanan
Jamel Cherry
Deshana Cabasan-Hunte

The meeting was held on May 3rd, 2016 at the School. The meeting was called to order at 5:30pm. The minutes for the meeting held on April 4th, 2016 were approved.

Finance

A payment of \$593,595.93 was received by BCS as per the number of enrolled students.

In terms of recruitment, the school has received 294 kindergarten applications for next year. From these BCS has received 22 acceptances by mail. There will be tours on Wednesday, which should elicit additional responses. Calling is helping to orient the families who might be interested in the school. In general there are many more applications to BCS this year.

Families are being encouraged to come into the school to register even before the open house. However, most of these families have probably applied to 10 schools. Most families are aware of BCS because of word of mouth referrals. Some of these families are attracted by the location, and the students who enroll because of location are most likely to stay at the school. The bus matron program is proving to be a good marketing point for BCS.

Board Member dues have been requested prior to the next meeting and it is the intention to have 100% Board participation in providing dues.

The goal is to have approximately 265 children enrolled in the school to ensure that throughout the year the number of students enrolled does not fall below 240.

Education

In terms of professional development, Bisola and Mary Kate have been improving teacher curriculum mapping. Half a day is spent looking at student work and the other half day is spent planning until end of school year.

The school has a lot of new teachers so there is a need for a lot of professional development over the summer. There will be a 10 day summer teacher professional development session in July.

The school needs to purchase new teacher supplies, which is a cost of the curriculum.

Reading has now become a habit for most of the students. They typically do 1 hour of reading a day at school and 1 hour of reading a day at home. There will be trips in May to the library. Almost every student has a library card now and students have been encouraged to use libraries.

Parents are learning how to work with their children at home. They are reading to their children at home but are also encouraging these students to read on their own. Reading on their own provides the students with the stamina, which is necessary for the exams. BCS has workshops to help the parents to work better with their children at home.

Prizes were awarded for the top readers. These included 3 bicycles and 3 iPads. The students were initially excited about the prizes but then became excited about reading. A lot of the parents are excited that their children are reading and occupied at home, especially the parents of students in younger grades. Each student will receive 10 books, 5 reading and 5 math, to take home with them.

All books that have come in this year have been leveled A to Z. Over the next month several teachers are going to stay behind and be paid to level all the older books, of which there are about 5,000.

The Final Observation Cycle is about to be underway. As part of this each teacher will present some artifacts: checklist assessment, pieces of student work, and lesson plans. The teachers will also be observed in the classroom. How the students have progressed, based primarily on assessments, will also be taken into account. This will lead to an evaluation of where the teachers are and what areas for growth have been identified. Karma will grade the ELA portion; Mary Kate will grade the math portion; and Bisola will grade the artifacts.

The school trip to Ramapo has been cancelled because of the general behavior of the 5th Graders. This was meant to be an overnight team trip up state. Instead there will now be a 1-day trip to Chelsea Piers on May 13th with trust building and team activities. This has been the grade with the greatest behavior problems and the students' behavior is still being monitored prior to the trip.

Faculty Report

Sean has been more proactive about bringing teacher thoughts and concerns to the administration. Recently there were lengthy discussions that ended with everyone feeling that they have been heard. Dress code was a major source of discussion. Omi's open door policy regarding any grievances is appreciated.

Family Report

The families raised funds for the End of Year Celebration. The children sold candy and raised \$400 for this. The families are exploring different ways to contribute in the future and they can now pledge how much they would like to contribute.

The families are very excited about the after school programs including tutoring and activities.

An amendment was proposed and adopted to reduce the number of Board Meetings per year to 8.

The next Board Meeting will be held on June 7th, 2016.

The meeting was adjourned at 7pm.



Omigbade Escayg
Head of School/Director

Mary Kate Boesch
Assistant Principal

Karma Suttles
Assistant Principal

Bisola Neil Ph. D
Assistant Principal

BOARD OF TRUSTEES MEETING MINUTES
Tuesday, June 7th, 2016

Members Present

Henry A. Lambert, Chair
Michael A. Catlyn, Vice Chair
Tony Betaudier
Diana J. Lee
Mark David
Omigbade Escayg (ex-officio non-voting)

Others Present

Joanne Hunt
Geraldine Brower
Mihran Keoseian
Sean Perham
Colathur Janardhanan
Jamel Cherry

The meeting was held on June 7th, 2016 at the Chairman of the Board's house. The meeting was called to order at 6pm. The minutes for the meeting held on May 3rd, 2016 were approved.

Finance

The budget for the next school year has not yet been finalized, as there will be a change of leadership with the departure of Omi and the arrival of Joanne. There is further uncertainty regarding next year's budget as it is not clear as of now which teachers and members of the administration will be returning to the school next year and personnel is the largest cost in the budget.

The per-pupil allocation has increased for next year but not significantly. This is expected to increase by about \$240 to \$14,117 per pupil, although this still has to be confirmed.

The recruitment strategy is to have a steady minimum of 240 students but in order to achieve this the school is aiming to recruit more than this number. The school is currently in the same position as last year with 30 students registered with signed paperwork and it should be noted that some of these might still drop out.

Summer Professional Development Plans

This program will depend on Joanne's plans for professional development but is expected to last at least 8 days. The teachers will come to the school for this, probably in early July. The cost is \$100 per teacher per day to attend for the whole day.

Bridal Garden

Geraldine provided a summary of the current state of the Bridal Garden. She signed a new lease for 2,500 square feet of space and there are currently about 600 dresses on the floor at any time. Brides make appointments to come in and there are consultants available who are couture-fitting experts as well. The store carries several high-end brands. Half the clients learn about the Bridal Garden by word of mouth and the other half thanks to Google search optimization. The Bridal Garden pays taxes and whatever dresses are not donated are either purchased or designed in-house. All of last year's designs have been sold and these retail for a lower price than the brand names dresses. The average price of a dress sold is \$1,200. Total revenues are approximately \$900,000. However, there is now a lot of competition in this market with over 100 bridal shops today.

Faculty Report

Sean will not be returning next year, as he will be pursuing a career in comedic acting. There is concern amongst the faculty partially as a result of uncertainty over whether or not they will be invited back next year. This insecurity about their positions has led to several teachers and seeking new opportunities.

Omi and Joanne will start submitting advertisements for new teachers. In 2 weeks Joanne will distribute letters of intent to teachers whom she wants to stay but they could still elect to leave. She will, over the coming weeks, inform the Board of her vision for the school but she intends to interview throughout the year and collect CVs in case any teachers decide to leave at the last minute or during the school year.

Family Action Committee

Nobody from the Family Action Committee was present.

Head of School Report

In terms of the annual report the first half will be prepared by Omi and the second half by Joanne. This must be done by November.

Joanne's transition into her new position will be the main target of the summer preparations. Joanne will work with families over the summer and make decisions about student retentions.

Jamel will be leaving after 12 years with the school and he has agreed to make his knowledge available to Joanne and his successor.

The building will be closed for 3 weeks from July 22nd to refresh the site and prepare it for the next school year.

Omi has prepared a notice about his departure to be shared with the families. The timing of when this notice will be sent out is to be coordinated with Joanne.

Tony has obtained a grant of \$5,000 from TransCanada.

The next Board Meeting will be scheduled over the coming weeks of the summer.

The meeting was adjourned at 7:30pm.

BCS Student Recruitment Efforts 2015-2016

During the 2015-2016 school year, the Brooklyn Charter School embarked on an aggressive student recruitment campaign. The objectives of the campaign were:

- a) To reach our target enrollment of 240 students
- b) Ensure diversification in our strategies over a wide area of coverage to reach varied groups of students, including Students with Disabilities (Note 2), English Language Learners, and students who qualify for free & reduced Lunch (Note 1)

Note 1: BCS is located in one of the most underserved communities of New York City. Recruitment efforts in the Bedford-Stuyvesant neighborhood, as well as, Bushwick and East New York have resulted in BCS having 71-83% students on free and reduced lunch.

Note 2: BCS is a fully inclusive school. In 2015-2016 BCS had one ICT room on each grade level except 3rd Grade. BCS also had a Special Education Coordinator and a separate SETSS teacher. All BCS advertisements and postings outreach to Students with disabilities. As such, BCS SWDs student body numbered 30 (13%) in 2015-2016 putting BCS on average with CSD # 14.

The campaign therefor revolved around 7 main initiatives:

- **Open House and School Tours:** From January to April, BCS conducted open houses and school tours for prospecting families and students. BCS organized its applicant pool and made direct calls to families to set up appointments for specific Open House presentations. Walk-in tours were conducted every Wednesday between 9am-11am or on an as need basis. A schedule of Open Houses and tours was posted on our website and on some promotional materials.
- **On-line recruitment:** This generated the largest pool of new student applications. BCS participated in the common on-line application process through the NYC Charter Center. BCS also made its application available on its website and submission was also possible via the website. The Application was downloadable and translatable. BCS increased its on-line presence through Search Engine Optimization efforts, as well as Google Ads. All printed materials contained our web address and contact information.
- **Community Outreach:** BCS continued its annual outreach to Day Care Centers, Nursery & Pre-K Schools and Community Centers throughout Bedford-Stuyvesant, Bushwick, East New York, Crown Heights, Clinton-Hill/Fort Greene. BCS distributed promotional packages that contained information about the school and our programs, open houses and tours, as well as, hard copies of the application. BCS always provides an interpreter at these events.

BCS also distributed promotional materials at all public libraries in the surrounding neighborhoods and conducted a bus-shelter ad campaign throughout strategic areas.

- **Periodicals:** BCS placed advertisements in major local newspapers such as the Daily News, Brooklyn Family Magazine and Our Times Press to recruit new students. All ads contain our non-discriminatory policy. BCS also placed ads in El Diario to outreach to the Spanish speaking population.
- **Direct Mailing:** This was BCS's 2nd year of comprehensive and targeted mailing to over 3,000 potential kindergarten families in the local area. This was done by selecting targeted zip codes and sending out post cards. Postcards were colorful, professionally designed, easy to read and aimed at generating interest in the school. Cards were available both in English & Spanish.
- **Word of Mouth:** BCS utilized its parent body to spread the word about the school and enrollment by offer incentives for referrals. Many BCS families have brought extended family members to the school and supported the school this way.
- **Diversification of faculty and staff:** BCS continues to employ a very diverse faculty and staff, which helps to attract families to diverse cultures. In 2015-16, BCS had 2 Spanish speakers, 1 Korean speaker, and 2 Bengali speakers. While BCS was still beneath the district average for ELL students (20 in total in 2015-2016), its population of these students has grown significantly. The Head of School also speaks French and Spanish.
- **Summer Outreach:** BCS retained four (4) members of its faculty to support its Summer Student Recruitment efforts. Faculty members targeted specific summer camps, pools, libraries and neighborhood centers providing a visual presence of BCS. Faculty members spoke to parents and guardians and introduce them to the Brooklyn Charter School. Information brochures and applications were distributed at all sites with the intention of securing a greater student population primarily in the Kindergarten grades.

BCS Communication Plan for Lottery

BCS notifies all potential families of the date of the lottery drawing for Kindergarten by direct response through e-mail when the application is received. BCS also announces the lottery and its process at all Open House events and during school tours. Prior to the Lottery date, BCS sends automated announcement of the lottery date, place and time, through automated announcement via School Messenger. Lottery information is also placed on all outreach flyers.

Families are notified of the results of the lottery within 24 hours via telephone calls and acceptance response letters are sent out on the day after the lottery.

BCS immediately begins registration by setting up appointments for families who accept the placement in Kindergarten. BCS also hosts an early Kindergarten Orientation over a two period at various time throughout the day to accommodate family schedule. Families receive further information and announcements throughout the summer.

The Brooklyn Charter School
Lottery Information

Grade	No. of Applications
K	293
1	97
2	72
3	102
4	90
5	76
Totals	730

Lottery Application Deadline: April 15, 2016

Lottery Drawing Date: April 15, 2016

BCS Lottery only applies to Kindergarten.

Pre-K Matriculation to Kindergarten: BCS does not have a Pre-K program



Entry 12 Teacher and Administrator Attrition

Created: 07/05/2016

Last updated: 07/14/2016

Report changes in teacher and administrator staffing.

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Instructions for completing the Teacher and Administrator Attrition Tables

The following tables reflect formatting in the online portal required for Regents authorized charter schools. Schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2015; the FTE for added staff from July 1, 2015 through June 30, 2016; and the FTE for any departed staff from July 1, 2015 through June 30, 2016 using the two tables provided.

2015-16 Teacher Attrition Table

	FTE Teachers on June 30, 2015	FTE Teachers Departed 7/1/15 - 6/30/16	FTE Teachers Filling Vacant Positions 7/1/15 - 6/30/16	FTE Teachers Added in New Positions 7/1/15-6/30/16	FTE of Teachers on June 30, 2016
	24	19	20	20	32

2015-16 Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2015	FTE Administrators Departed 7/1/15 - 6/30/16	FTE Administrators Filling Vacant Positions 7/1/15 - 6/30/16	FTE Administrators Added in New Positions 7/1/15-6/30/16	FTE Administrative Positions on June 30, 2016
	4	2	2	2	4

Thank you



Entry 13 Uncertified Teachers

Created: 07/13/2016

Last updated: 07/14/2016

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The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count.

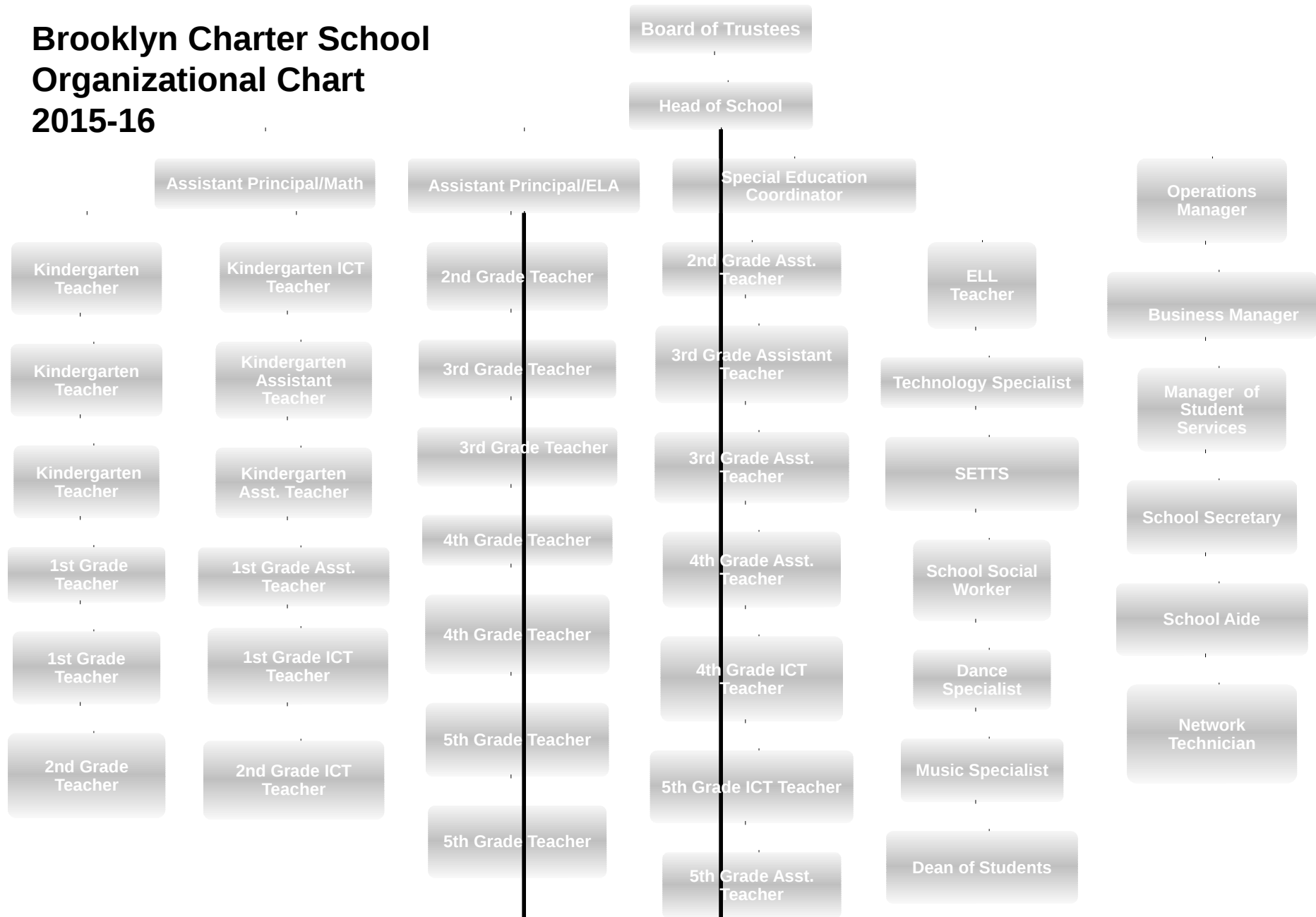
Staff Qualifications (June 30, 2016)

Note: Columns should sum to the FTE count of Teachers on June 30, 2016, and each teacher should be in only one column.

1. FTE Count of Uncertified Teachers (6-30-15)	7
2. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (6-30-15)	3
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-15)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-15)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-15)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories	0
Total	10.0

Thank you.

Brooklyn Charter School Organizational Chart 2015-16



THE BROOKLYN CHARTER SCHOOL
2016-2017 School Year Calendar
180 School Days

**This calendar is a preliminary outline of the 2016-2017 School Year and is subject to change.*

Date	Day (s) of the Week	Event
September 1	Thursday	Meet & Greet @ 12:00pm – 4:00pm
September 5	Monday	School Closed/Labor Day
September 7	Wednesday	First Day of School/ Early Dismissal @ 12:30pm (No Lunch Served)
September 12	Monday	School Closed/Eid-al-Adha
September 19	Monday-Friday	Square 1 Art Week
September 28	Wednesday	Curriculum Night @ 4:00pm/PTA Meeting @ 5:30pm
September 30	Friday	School Spirit Day (Sports Day)
October 3	Monday	School Closed/Rosh Hashanah
October 4	Tuesday	BCS Family Fall Picnic @ Prospect Park (All students & families meet at the Park)
October 10	Monday	School Closed/ Columbus Day
October 12	Wednesday	School Closed/Yom Kippur
October 19	Wednesday	Family Game Night @ 4:00pm/ PTA Meeting @ 5:30pm
October 31	Monday	Spirit Day (Super Her/Villain Day); Early Dismissal @ 12:30pm
November 3	Thursday	Family/Faculty Conferences 4:00pm-7:00pm
November 4	Friday	Family/Faculty Conferences 12:00pm-4:00pm; Early Dismissal @ 11:00am
November 8	Tuesday	School Closed/Election Day
November 11	Friday	School Closed/Veteran's Day
November 23	Wednesday	Early Dismissal @ 12:30pm/ Spirit Day (Crazy Hat Day)
Nov. 24 & 25	Thursday & Friday	School Closed/Thanksgiving Break
December 14	Wednesday	Family Night (TBD)@ 4:00pm/PTA Meeting @5:30pm
December 23	Friday	Early Dismissal @ 12:30pm/ Spirit Day (Wacky Tacky Day)
Dec. 26 – Jan. 2	Monday-Monday	School Closed/ Holiday Recess
January 3	Tuesday	Students return from Holiday Recess
January 16	Monday	School Closed/ Martin Luther King, Jr. Day
January 25	Wednesday	Multi-Cultural Day & Night @ 4:00pm/PTA Meeting @ 5:30pm
January 27	Friday	School Spirit (Denim Day)
February 15	Wednesday	Winterfest @ 4:00 pm
February 17	Friday	Early Dismissal @ 12:30pm/ School Spirit (Favorite Book Character Day)
February 20 - 24	Monday-Friday	Mid-Winter Recess (School Closed)
March 9	Thursday	Family/Faculty Conferences 4:00pm – 7:00pm
March 10	Friday	Family/Faculty Conferences 12:00pm – 4:00pm; Early Dismissal @ 11:00am
March 22	Wednesday	Family ELA Night @ 4:00pm/ PTA Meeting @ 5:30pm
March 28 -30	Tuesday – Thursday	New York State English Language Arts Assessment – Grades 3, 4 & 5
April 10-18	Monday-Tuesday	Spring Recess (School Closed)
April 26	Wednesday	Family Event @ 4:00pm/PTA Meeting @ 5:30pm
April 28	Friday	School Spirit (Pajama Day)
May 1 – 5	Monday – Friday	Teacher Appreciation Week
May 2 - 4	Tuesday – Thursday	New York State Mathematics Assessment – Grades 3, 4, & 5
May 18-19	Thursday-Friday	5 th Grade Overnight Trip
May 24 – 25	Wednesday - Thursday	New York State Grade 4 Science Performance Assessment
May 26	Friday	Early Dismissal @ 12:30pm/ School Spirit (Dress Up Day)
May 29	Monday	School Closed/Memorial Day
May 31	Wednesday	Family Event Night @ 4:00pm/PTA Meeting @ 5:30pm
June 5 - 7	Monday - Wednesday	New York State 4 th Grade Science Written Test
June 8	Thursday	BCS Family Spring Picnic @ Prospect Park (All students & families meet at the Park)
June 12	Monday	Clerical Day: Early Dismissal @ 12:30pm
June 15	Thursday	End of Year Celebration @ 4:00pm
June 16	Friday	School Spirit (Caribbean Day)
June 19	Monday	Awards Ceremony K-4 (During the School Day) Time To Be Determined
June 20	Tuesday	5 th Grade Awards Banquet
June 23	Friday	Last Day for Students – Early Dismissal @ 11:00am